

The Clarence Hall Crickhowell (“The Hall”)

Beaufort St, Crickhowell NP8 1BN

Company limited by guarantee number 11971202



FACILITIES & HIRE RATES

Facilities

Our excellent facilities include:

- a traditional auditorium with striking Victorian wood panelled ceiling
- a permitted audience of up to 250 people
- balcony with fixed seating
- stage and dressing room areas
- stage lighting system
- fitted kitchen with serving hatch to Hall
- purpose-built bar area
- dedicated atrium entrance
- small meeting/green room
- rear access for unloading
- level wheelchair access at street level
- free Wifi – the pass code is posted at various points around the hall
- competitive rates of hire

Hourly rates

Main hall - £20

Meeting/green room only - £11 (no charge if used for a performance booking)

Atrium only - £11 (subject to availability and not usually offered independently of a main hall booking due to existing daytime use)

The hourly rate of £20 for the main hall applies to the entire booking and includes:

- use of the hall (excluding bar and balcony), atrium, stage, backstage area, kitchen for tea/coffee only
- seating and tables
- 30 minutes setting up time and 30 minutes leaving time for bookings of 4 hours or more
- house lighting
- heating
- PRS/PPL music licence
- use of basic sound system and hearing loop
- 12 ft x 12 ft electrically operated projection screen
- caretaking
- free Wifi

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Charity/Community hirers - rates for community organisations and local groups

Parties/Dinners, balcony not used: £135

Performances one day, main hall, no balcony: below 150 – £150, 150 to 200 – £200, plus use of balcony – £50

Performances plus rehearsals, block booking 4 days and over, whole hall: £120 per day

Discos, no balcony: below 150 – £200, 150 and over – £250

Markets & sales, whole hall all day, no balcony: £140

Exhibitions, whole hall all day, no balcony: £110

Professional hirers - rates for commercial events and professional productions

Performances one day, main hall, no balcony: below 150 – £300, 150 to 200 – £350, plus use of balcony – £50

Discos, no balcony: below 150 – £300, 150 and over – £350

Markets & sales, whole hall all day, plus 2-3 hrs set up on previous day, no balcony: £300

Additional charges

Pre-set concert/stage lighting: basic simple colour wash – £30

Show lighting – the lighting board **must be operated by an experienced technician employed by the hirer** or a designated Clarence Hall volunteer. Hire rates available on request.

Balcony: £50

Use of hall projector: £20

Use of piano: £20

Use of vintage china: see separate rates information on website

Extra cleaning (where needed): £17.50 per hour

Removal of rubbish (where needed): £25

Damage: repair costs

Bar

Private hire of the bar - £50 per booking

If you wish to sell alcoholic beverages at your event, the Directors of the Clarence Hall are licensed to grant permission at their discretion. A Declaration Form (see attachment) must be completed in addition to the Booking Form. The £50 fee for use of the bar includes the licence, allowing you to sell alcoholic beverages purchased independently or to arrange for a local publican to manage the bar.

Alternatively, the Clarence Hall Volunteers can operate a bar for your event, with all proceeds supporting the Hall's funds. Please note that in these circumstances, the bar hire fee is waived.

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Deposits

Bookings charged at hourly rate: £25

Other events: £100

All deposits must be paid within the timeframe stipulated by the Bookings Team to confirm the booking. Deposits will be deducted from the final invoice, providing the building and facilities are left in a satisfactory condition. They will be offset against additional expenditure incurred by the Hall, such as extra cleaning and rubbish disposal.

Booking process (from 1 April 2026)

Please use the **online booking system** at <https://www.clarencehallcrickhowell.org.uk/book/> for initial enquiries and booking requests. If this is not possible, please contact the Bookings Team at bookings@clarencehallcrickhowell.org.uk. We will be happy to discuss your requirements.

If available, your reserved date will be held for two weeks and confirmed upon receipt of your completed booking form and deposit (if required).

Please note: Your booking will only be finalised once the Bookings Team have received all the required information.

Document update & rate review

This hire rates document was updated in March 2026 to reflect the introduction of the Hall’s revised booking system in April 2026. **The current rates have remained largely unchanged since May 2023**, although minor updates have been made to reflect operational changes within the Hall.

A review of hire charges is planned during the 2026-2027 financial year and some adjustments are expected, although the details of any increase have not yet been finalised. Any revised rates will be communicated to hirers in advance and will apply only from the date specified in the updated schedule.

March 2026

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APPLICATION FOR PERMISSION TO SELL ALCOHOLIC DRINK IN THE CLARENCE HALL

Name		
Organisation		
Address		
		Post code
Event		
Date & Times of Event		
Are you engaging a publican to run the bar? YES / NO		
If so, please state name of publican		

- Persons selling Alcoholic Drinks in The Clarence Hall must satisfy the Management Board that they will abide by the conditions as laid down in the Licensing Act 2003.
- Alcoholic Drink **must not be sold to persons under the age of 18**. Proof of age must be obtained in cases of doubt.
- Alcoholic Drink **must not be sold to persons who show signs of intoxication**.
- The Event must be conducted in such a way as to **maintain good public order**.
- Persons attending **must have access to free tap water**.

DECLARATION:

I (please print), as the hirer of The Clarence Hall for the above event, agree to abide by the conditions of the Licensing Act 2003, including the above conditions, and agree to pay the Bar Fee of £50.00, which includes the licence fee, if applicable.

Signed: Date:

This Declaration to be displayed in the bar at your event